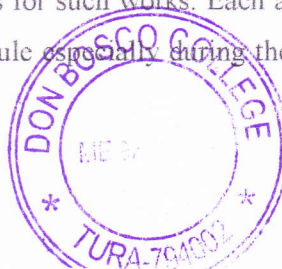



## BEST PRACTICES OF DON BOSCO COLLEGE



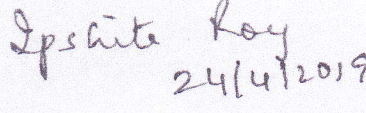
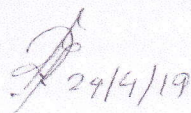
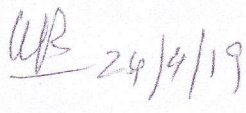
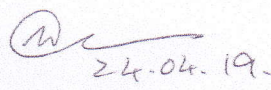
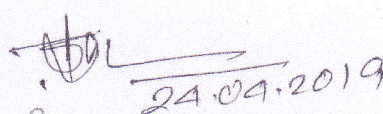
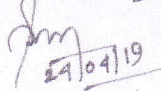
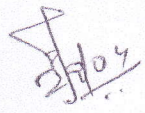
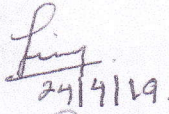
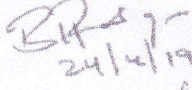
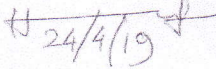
1. **Title of the Practice – Innovations and Best Practices in Promoting a Green Campus**
2. **Context** – The challenging issue in designing and implementing a green campus is planning a sound policy for successful maintenance of a green campus throughout the year which comprises of a workable action plan and reviewing the plan from time to time. The Institution should undertake a planned decision for increasing the effect of tree resource which will result in a cooler, healthier and more pleasant environment. The Institution should prepare simple cost effective steps to reduce energy and water use and minimize the campus waste and establish low cost environmentally friendly alternatives available. A set of goals which address issues such as pollution prevention, waste minimization and energy conservation should be established as a part of basic strategic planning process. The Institution should also determine and document the short term and long term economic benefits of having a Green Campus.
3. **Objective of the Practice** - The objective of the practice is the maintenance of a beautiful manicured college campus of greenery with beautiful seasonal flowers, shade trees, fruit trees and medicinal plants. The Institution tries its best to make the college campus a self sustainable one in terms of environmental, ecological and economic point of view and set an example for the student community to be an environmentally responsible citizen.
4. **The Practice** – The Management with the help of support staff makes it a point to buy attractive seasonal flowering plants and grow them in the campus every season of the year. The Management purchased the seasonal flowers in bulks from places where they can get it at wholesale rate to cut down the unnecessary expense at the right time and transported them to the campus where they are grown. Quite a number of fruit bearing trees such as banana, mango and jackfruit are grown in and around the college campus which makes the campus a self sustainable one in terms of economic productivity. A number of well known traditional medicinal plants like Indian Beech tree, Arjun tree, Nag Champa are grown in the front yard of the college. These plants apart from providing the much needed shade also have great medicinal values too which can be accessed easily in times of need. The seasonal flowering plants are given outmost care with proper manure and water at all times while the trees like Nag Champa are pruned from time to time to suit the landscape. Tree planting programme as well as cleaning drive are also organised by the Institution in the college campus itself on special occasions to keep the campus green and clean and also to keep rotating the plantation schedule so that proper substitution of dead and old plants are taken care of as well.
5. **Obstacles faced and strategies adopted** – Maintaining the campus tree resource requires significant effort by the Management as they have to organise maintenance schedules and have a sound campus tree policy and secure funds for such works. Each and every plant in the campus requires a very tedious maintenance schedule especially during the dry seasons since the plants



  
PRINCIPAL  
DON BOSCO COLLEGE  
TURA-794352



Members Present.

1. Fr. Bivan Rodrigues Lukhim  24/04/19
2. Fr. Albert D Sangma 
3. Ipskita Roy  Ipskita Roy  
24/4/2019
4. Arindam Ghosh  24/4/19
5. Uma Roy Bhownik  UR 24/4/19
6. JAYATOSH DE  24.04.19.
7. Madhusudhan Saha -  24.04.2019
8. Samrat Singh  24/04/19
9. B. Paul  24/04
10. Lincy J. Sangma  Lincy  
24/4/19.
11. Bivan T.R. Sangma  Bivas  
24/4/19
12. Habul Ch. Das  H 24/4/19



  
PRINCIPAL  
DON BOSCO COLLEGE  
TURA-794002



need to be watered twice a day. So, proper water supply has to be available at all times which the management has to provide at all costs. Proper time schedule should also be maintained for pruning the trees since most of them are located in the front yard of the college campus so that the timing does not clash with the college hours. The most important strategy adopted by the Institution involved allotment of funds for the maintenance of green campus and utilisation of such funds only for this purpose.

6. **Impact of the Practice** – The campus looks soothing and serene and has an aesthetic value which brings calmness and has a refreshing impact on the student community especially during the exams which can be quite stressful. The Institution that have natural settings and plenty of trees always result in positive impact on students as well as the faculty and all the staff members of the college. The shade trees provide quite a relief during the hot summer months to the student community and everyone visiting the college including tourists. Such trees also protect the environment from the storm water as well during the rainy season and cyclonic rains. Since the trees are planted and maintained for years they become the legacy of the campus history and growth and will also become the pride of the Institution as well. It also serves as an important tool in environmental protection like improving the air quality and has a cooling effect on the local temperature. Beautiful flowers in the campus naturally stimulate one to become avid photographer too.
7. **Resources required** –The resources required includes manpower such as In-house gardener and at least two support staff as well as proper supply of water and garden tools and manure. The money required for maintenance is allotted by the Management from the college funds.

8. **About the Institution** –

i) Name of the Institution : Don Bosco College

ii) Year of Accreditation: 2011

iii) Address: Don Bosco College, Sampalgre

Chandmari, Tura, West Garo Hills, Meghalaya

Pin code - 794002

iv) Grade awarded by NAAC: B

v) E-mail: [principaldbct@gmail.com](mailto:principaldbct@gmail.com)

vi) Website: [www.donboscocollege.ac.in](http://www.donboscocollege.ac.in)

vii) Contact person for further details: Fr. Bivan Rodriquez Mukhim, SDB

Principal, Don Bosco College, Tura.



PRINCIPAL  
DON BOSCO COLLEGE  
TURA 794002

MINUTES OF THE MEETING OF THE INNOVATIVE AND BEST PRACTICES COMMITTEE  
HELD ON 24.04.2019. VENUE: PRINCIPAL'S OFFICE.

A meeting of the Innovative & Best Practices committee was held on 24<sup>TH</sup> April, 2019 at 1:15 pm.

The meeting was attended by the following members

1. Fr. Bivan Rodrigues Mukhim [ Principal]
2. Fr. Albert D. Sangma [ Vice Principal]
3. Habul Chadra Das [ Coordinator , IQAC]
4. Arindam Ghosh [ Co coordinator, IQAC]
5. Ipshita Roy [ Coordinator, Academic and Administrative Audit]
6. Biman T.R. Sangma [ Innovative & Best Practices Criteria in charge]
7. Biswajit Paul [ member]
8. Jayatosh De [ member]
9. Uma Roy Bhowmik [ member]
10. Madhusudhan Saha [ member]
11. Samrat Dey [ member]
12. Lincy J.Sangma [ member]

Agenda:

1. Identifying the Best Practices.

The following points were discussed.

1. The Principal welcomed the members of the committee.
2. The committee reviewed the Best practices identified earlier.
3. The committee decided to continue with the following Best Practices decided earlier.
  - a) Mentoring
  - b) Handing over the practical copies to Montfort Centre for Education
  - c) Research [ DBT] & Journals [ Arts & Science]
  - d) Public awareness programmes
  - e) Green campus
4. The committee decided not to continue with the followings as Best Practices
  - a) Biometric attendance of teachers
  - b) Weather station
  - c) Monitoring of classes by office staff

*Ipshita Roy*  
Ipshita Roy  
Coordinator  
24/4/2019



  
PRINCIPAL  
DON BOSCO COLLEGE  
TURA-794002



## NOTICE

The Innovation and Best Practices Committee of the college in its meeting held on 24.04.2019 identified the following as the best practices of the college.

1. Clean and Green campus.
2. Publication of Journal – Arts and Science.
3. Infrastructure use for promoting research.
4. Use of practical copies for the visually impaired students of Montfort Centre for Education.

The report of the Best Practices will be prepared by the following professors.

1. Clean and Green campus: Dr. Lilybell Ch.Marak.
2. Publication of Journal – Arts and Science: Dr. Uma Bhowmik & Dr. Biswajit Paul.
3. Infrastructure use for promoting research: Dr.J.C.Dang & Dr. Ratan Chakraborty.
4. Use of practical copies for the visually impaired students of Montfort Centre for Education: Prof. Jayatosh De.

The report has to be prepared & submitted to the undersigned along with the requisite documents on or before 8<sup>th</sup> May, 2019.

*Ipshta Roy*

Ipshta Roy

Coordinator

Innovation and Best Practices committee

Dated: 26.04.2019

*Shigma*

Vice-Principal  
Don Bosco College  
Tura-794002



*[Signature]*

PRINCIPAL  
DON BOSCO COLLEGE  
TURA-794002

**NOTES OF THE MEETING OF THE INNOVATIVE AND BEST PRACTICES COMMITTEE  
HELD ON 30.09.2019. VENUE: PRINCIPAL'S OFFICE.**

The meeting of the Innovative & Best Practices committee was held on 30<sup>TH</sup> September, 2019 at 11.45 pm.

The meeting was attended by the following members.

1. Fr. Bivan Rodrigues Mukhim [ Principal]
2. Fr. Albinus Dhanwar [Vice Principal]
3. Arindam Ghosh [ Coordinator, IQAC]
4. Ipshita Roy [ Coordinator, Innovative and Best Practices Committee]
5. Biman T.R. Sangma [ Innovative & Best Practices Criteria in charge]
6. Biswajit Paul [ member]
7. Jayatosh De [ member]
8. Uma Roy Bhowmik [ member]
9. Madhusudhan Saha [ member]
10. Habul Chadra Das [ member]
11. Samrat Dey [ member]
12. Meuller Beul M.Sangma [member]
13. Lincy J.Sangma [ member]
14. Barbara S. Sangma

Agenda:

Identifying the Best Practices following the recommendations of the external members of IQAC.

The following points were discussed.

1. The IQAC coordinator welcomed the members of the committee.
2. The committee reviewed the Best practices identified earlier.
3. The committee decided to adopt the following Best Practices.
  - a) Attendance Monitoring and Mentoring
  - b) Publication of National Peer Reviewed Journals [ Arts & Science]
  - c) Clean and Green campus
  - d) Holistic Education
4. The Committee decided to continue the following as good practices of the college.
  - a) Utilisation of laboratory notebooks for the students of Montfort School who will use it for Braille.
  - b) Infrastructure use for the purpose of research [ DBT ]
5. Prof. Barbara, Prof Meuller and Prof Biman have agreed to write the Best Practices on Attendance Monitoring and Mentoring and Holistic Education



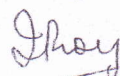
A handwritten signature in blue ink, appearing to be "B. Sangma".


PRINCIPAL  
DON BOSCO COLLEGE  
TURA-794002.





- ① Fr. Bivan Rodrigues Mukhim
- ② Ipsita Ray
- ③ SAMRAT DEY
- ④ ARINDAM GHOSH
- ⑤ HABUL CH. DAS
- ⑥ Lincy J. Sanyama
7. Meullee B. M. Sanyama
8. Usha Ray Bhownik
9. JAYATOSH DE
10. B. Paul


  
29/08/19

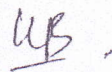
  
29.8.2019


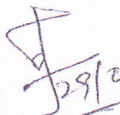
  
29/08/2019

  
29/8/19


  
Lij.

  
29/8/2019

  
UB

  
29.08.2019.  
  
29/08/19



  
PRINCIPAL  
DON BOSCO COLLEGE  
TURAGHAT-794002



A meeting of the Best Practices  
Committee on 30<sup>th</sup> Sept '2019.

Members Present:-

- 1.
2. Ipsite Roy I Roy  
30/9/2019
3. Meulles B. M. Sangma M Meulles  
30/9/2019
4. Uma Roy Bhownik UR  
30/9/19
5. Lincy S. Sangma Li  
30/9/19
6. Habul Ch. Das H/30/9/19
7. Arindam Ghosh AG  
30/9/19
8. JAYATOSH DE J  
30.09.2019.
9. B. Paw B  
30/09/19
10. Fr. Albinus Dhanwar A  
30/09/19
11. Madhusudho, Saha M  
30.9.19
12. Biman Tesil R. Sangma B  
30/9/19
13. Barbara S. Sangma BS  
30/9/19
14. Samrat Roy SR  
30/09/19



  
PRINCIPAL  
DON BOSCO COLLEGE  
TUMKUR 794002



MINUTES OF THE MEETING OF THE INNOVATIVE AND BEST PRACTICES COMMITTEE  
HELD ON 29.08.2019. VENUE: PRINCIPAL'S OFFICE.

A meeting of the Innovative & Best Practices committee was held on 29<sup>TH</sup> August, 2019 at 12.30 pm.

The meeting was attended by the following members.

1. Fr. Bivan Rodrigues Mukhim [ Principal]
2. Arindam Ghosh [ Co coordinator, IQAC]
3. Habul Chandra Das.
4. Ipshita Roy [ Coordinator, Innovative and Best Practices Committee]
5. Biman T.R. Sangma [ Innovative & Best Practices Criteria in charge]
6. Biswajit Paul [ member]
7. Jayatosh De [ member]
8. Uma Roy Bhowmik [ member]
9. Samrat Dey [ member]
10. Meuller Beul M. Sangma [member]
11. Lincy J. Sangma [ member]

Agenda:

1. Identifying the Best Practices.

The following points were discussed.

1. The Principal welcomed the members of the committee.
2. The committee reviewed the Best practices identified earlier.
3. The committee decided to continue with the following Best Practices decided earlier.
  - a) Mentoring
  - b) Handing over the practical copies to Montfort Centre for Education
  - c) Research [ DBT ] & Journals [ Arts & Science ]
  - d) Clean and Green campus
4. The Committee decided to include the following as best practices of the college
  - a) First Friday Prayer Service
  - b) Attendance.
5. The Committee also decided to group together attendance and mentoring.
6. Maam Meuller and Sir Biman have agreed to write the best practice in the proper format.

*Ipshita Roy*  
Ipshita Roy  
Coordinator  
29/8/2019



*[Signature]*  
PRINCIPAL  
DON BOSCO COLLEGE  
TURA-794002